

Overview and Scrutiny Task Group - Local Strategic Partnership

Agenda and Reports
For consideration on

**Monday, 24th November
2008**

In Committee Room 1, Town Hall, Chorley
At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Group.

17 November 2008

Dear Councillor

OVERVIEW AND SCRUTINY TASK GROUP - LOCAL STRATEGIC PARTNERSHIP - MONDAY, 24TH NOVEMBER 2008

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Local Strategic Partnership to be held in Committee Room 1, Town Hall, Chorley on Monday, 24th November 2008 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 2)**

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Task Group – Local Strategic Partnership (LSP) held on 21 October 2008 (enclosed)

4. **Member Learning Session**

Feedback from the Member Learning Session on the work of the Chorley Partnership and its Thematic Groups

5. **Communications about the LSP (Pages 3 - 4)**

Report of Assistant Chief Executive (Policy and Performance) (enclosed)
Copy of newsletter (enclosed)

6. **Monitoring key success criteria and 'added value' for LSP projects (Pages 5 - 12)**

Report of Assistant Chief Executive (Policy and Performance) (enclosed)

7. **Preparation for discussion with Chair of Chorley Partnership, Alan Jones**

Members of the Group will draw up a list of potential questions.

8. **To finalise the scoping of the project (Pages 13 - 14)**

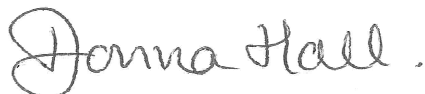
Draft scoping document attached for discussion.

9. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the Panel. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

10. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Local Strategic Partnership (Councillor Mike Devaney (Chair) and Councillors Nora Ball, Alan Cain, Dennis Edgerley, Marie Gray and Hasina Khan for attendance.
2. Agenda and reports to Lesley-Ann Fenton (Assistant Chief Executive (Policy and Performance)), Claire Thompson (Performance Advisor (Partnership)), Carol Russell (Head of Democratic Services) and Dianne Scambler (Trainee Democratic Services Officer) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
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Overview and Scrutiny Task Group - Local Strategic Partnership

Tuesday, 21 October 2008

Present: Councillor Mike Devaney (Chair) and Councillors Dennis Edgerley, Marie Gray and Hasina Khan

Officers in attendance: Lesley-Ann Fenton (Assistant Chief Executive (Policy and Performance)), Claire Thompson (Performance Advisor (Partnership)), Carol Russell (Head of Democratic Services) and Dianne Scambler (Trainee Democratic Services Officer)

08.07 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors Nora Ball and Alan Cain

08.08 DECLARATIONS OF ANY INTERESTS

No declarations of interest were declared.

08.09 MINUTES

RESOLVED – That the minutes of the meeting of the Overview and Scrutiny Task Group (Local Strategic Partnership) held on 1 October 2008 be held as a correct record for signing by the Chair.

08.10 THE SCOPING OF THE SCRUTINY REVIEW OF CHORLEY PARTNERSHIP

In order to start scoping the inquiry into a manageable and focused project, Members discussed some area set out against the objectives that were agreed at the last meeting and identified possible ways to achieve them.

Objective 1

Ensure the wider engagement of the Council, Local Councillors and local people in the work of the LSP

Discussion Areas

- a) Consider members understanding of the LSP and its role and the work of the Theme Groups. (Evidence from training and development interviews)
- b) Look at the current LSP communications with Councillors and the public.

Actions

- In order to improve all Councillors understanding of the Chorley Partnership (the Council's LSP); its role and the work of the theme groups, a Member Learning Session be held on Monday 17 November 2008. Members comments from this session be fed into the meeting of this group on 24 November 2008
- That Alan Jones as Chair of Chorley Partnership be invited to talk about the work of the LSP and the Economic Regeneration thematic group that he Chairs.
- Information on the meetings of the Chorley Partnership and its thematic groups is provided so that Members of the Task Group can attend.
- That the quarterly monitoring information on Chorley Partnership, which is considered, by the Executive Cabinet and the Overview and Scrutiny Committee be also issued via 'In the Know' with specific links to project updates.

Objective 2
Maximising Capacity

Discussion areas

- a) Identify funding pots held by other forums eg Lancashire Locals and partners and their links to delivering the Sustainable Community Strategy.
- b) Consider the role of the Lancashire Locals
- c) Look at the current selection process for projects.
- d) Learn from project selection
- e) Clarify what we mean by “added value” ie. key criteria
- f) Consider and agree how best to apply to last years projects

Actions

- That the Assistant Chief Executive (Policy and Performance) produce a report on funding sources for the LSP with a view to deciding at the December meeting whether to interview a representative from Lancashire Locals.
- That the Assistant Chief Executive (Policy and Performance) provide a report on defining “added value” and monitoring key success criteria for projects both during and at the conclusion of the projects.

Objective 3
Investigate how the LSP will tackle one of the issues for the Borough, the high rate of alcohol harm related hospital admission rates.

Discussion areas

- a) What other indicators illustrate the effects of alcohol.
- b) Possible witnesses to discuss alcohol related issues – Police, Primary Care Trust, Trading Standards.
- c) Look at the effectiveness of the Alcohol Designation Order in Coppull and other related projects eg Operation Cherub

Actions

- Invite representatives from the Police, PCT, Hospital Trust, Trading Standards and ward representatives from Coppull to discuss statistical information relating to the effects of alcohol to a future meeting of the Task Group possibly in January.
- Councillor Hasina Khan to research ways of raising awareness of the effects of alcohol in ethnic communities.

08.11 PUBLIC QUESTIONS

There were no questions from members of the public.

Chair

Current Approach to information Sharing re LSP activity with members and citizens

Information/Media	Circulation/Access
Quarterly performance report on LSP activity	Members of Executive Cabinet Overview and Scrutiny Committee
Quarterly digest of LSP meetings including LSP Executive, LSP Board and theme groups	All members via e-mail
Chorley People Newsletter	All members via the post
Borough News – articles re LSP achievements	All Residents and members via post and dump bins
Ambition - LCC newsletter on Lancashire Partnership and District LSP activity	County Councillors
Chorley Partnership Website – Minutes and agendas (post meeting) of all LSP meetings	Link to Chorley Partnership Website from home page on Chorley Council Website
Member Learning Hours on LSP and activity (2 to date)	All members invited
Ad hoc Workshops to influence LSP partnership strategies e.g. Community Cohesion Strategy; Chorley’s Sustainable Community Strategy.	All members invited
In the future – including information re LSP activity in “In the Know”	All members via e-mail

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**Report to the LSP Overview & Scrutiny Task Group
Tuesday 25th November 2008**

‘Added value’ and Monitoring key Success Criteria for LSP projects

1. Purpose of the Report

- To propose a definition of ‘added value’ to support the LSP task Group in evaluating the LSP projects
- To outline the framework we currently use with partners to identify key success criteria for projects and how this is used to select and then monitor the LSP projects both during and at the conclusion of the projects
- To provide members with information on whether the key success criteria for the LSP projects commissioned in 2007/08 have been met and an officer view on whether they have “added value”
- To ascertain where members want to go next with regards this aspect of the review.

2. Definition of Added Value

- 2.1 The only 2 dictionary definitions of ‘added value’ found were mainly relating to supplying commodities (goods and services):

“an additional benefit, esp. the amount by which the value of an article is increased at some stage of its production; also called [value added](#)”¹

“additional benefits of a company's products or services in comparison to competing products”²

- 2.2 Looking at ‘added value’ from a project perspective and drawing from the discussion at the last LSP Task group meeting, “added value” could be defined as any or all of the following:

- “when a project results in an improvement or outcome that would not have occurred unless the project had taken place”

¹ Webster's New Millennium™ Dictionary of English, Preview Edition (v 0.9.7)
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² Webster's New Millennium™ Dictionary of English, Preview Edition (v 0.9.7)
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- “when a project results in an improvement or outcome being achieved more quickly than would otherwise have been the case if the project had not taken place”
- “when a project delivers more than originally expected” e.g. a greater return on investment; exceeding outcome or improvement targets; realising additional benefits in other associated areas.

3. Key Success Criteria for Projects

- 3.1 In order to allocate the £90k revenue pot provided by the Council to LSP projects for 2007/08, partners were invited to submit details of their proposed project on an application form for consideration by the LSP Executive.
- 3.2 Selection of the successful projects depended on how closely they meet the following five over-arching principles:
- projects which achieve a Sustainable Community Strategy target or objective/outcome;
 - projects which can lever in additional funding from elsewhere;
 - projects which require organisations to work in partnership with each other;
 - projects that are not dependent on funding as a replacement for mainstream funding that has ceased; and
 - each thematic group will be expected to pursue at least one project.
- 3.3 The application form required partners to set out how their project meets the principles set out above and in addition, partners were also asked to identify the main outcomes that the project will achieve and how this achievement will be measured.
- 3.4 The process for selecting the 2008/09 projects followed the same approach as in 2007/08. However, in addition to the information on expected outcomes, each LSP project selected is now also required to comply fully with the Council’s project management approach which includes completion of a Project Initiation Document setting out the critical success factors for the project.
- 3.5 At every meeting of the LSP Executive, the theme group leads provide an update on the progress in delivering their related LSP project and since September 2008 quarterly to the LSP Board. (Previously, the LSP Board received an annual update). On completion of the project the partner is required to complete an end of project report setting out whether the outcomes have been achieved and any other benefits realised as part of the project.

4. Outcomes/Added Value achieved for 2007/08 Projects

- 4.1 Attached at Appendix 1 is a table showing the expected outcomes, the actual outcomes achieved and using the definition in section 2 other 'added value' benefits for the projects commissioned in 2007/08.

5. For Consideration

- 5.1 Members are asked to consider the current approach and the information contained in Appendix A on project delivery and determine how they want to proceed with objective 2 (maximising capacity).

Appendix A

Outcomes and 'Added Value' achieved for 2007/08 Projects

Project	Outcomes Expected	Outcomes Achieved	Other 'Added Value'
<p>MATAC (Multi Agency Tasking and Co-ordination)</p> <p>It is a new way of using technology to share data between partners – like the Police, PCSOs, the Council, Youth Service, etc. Using sophisticated GIS software, real time data on criminal activity is plotted onto a conference screen. Resources (such as police officers) can then be deployed to areas of particular 'hotspots' in Chorley.</p> <p>Chorley partnership contribution £10k invested Total value of project £20k</p>	<ul style="list-style-type: none"> • Reduction in PSA1 Crime • People feel safer • Greater Liaison between agencies • Reduction in harm caused by Alcohol abuse 	<ul style="list-style-type: none"> • 14% reduction in PSA1 crime in 2007/08 • Feeling safe in the day increased from 90% in 2006 to 97% in 2008 • Feeling safe at night increased from 49% in 2006 to 69% in 2008 	<ul style="list-style-type: none"> • MATAC mainstreamed by all partners • Sharing learning with South Ribble • Jointly funded analyst • Building blocks for identifying Weeks of Action Projects and locations • Building block for Alcohol consequences campaign which has attracted a further £30k from Home Office for our cluster
<p>The Prevention of Teenage Pregnancy in Higher Rate Wards</p> <p>The project will involve a whole host of interventions including the training of staff to provide sexual</p>	<ul style="list-style-type: none"> • Reduce the rate of under 18 conceptions • Increase the number of workers trained in level 1 sexual health • Increase the access and 	<ul style="list-style-type: none"> • 10% reduction in under 18 conceptions between 2005 and 2006 (latest available data) • All key workers working with 'at risk' young 	<ul style="list-style-type: none"> • Building block for successful Girls Aloud project at Albany School • Increased self esteem of young people involved in the projects

<p>health advice to young people, engage schools and key workers working with 'at risk' young women, and to delay early parenthood by raising awareness of the realities and responsibilities of being a teenage parent.</p> <p>Chorley Partnership Contribution: £10K (Total value of project = £105,000)</p>	<p>availability of sexual health services for young people</p> <ul style="list-style-type: none"> • Delay early parenthood by raising awareness of the realities of the role and responsibilities of early parenthood 	<p>people have been identified and trained in level 1 sexual health</p> <ul style="list-style-type: none"> • 75% increase in young people accessing the 'Wise Up' sexual health service 	<ul style="list-style-type: none"> • New project being funded via Children's Trust to extend Girls Aloud for 2nd year and to also include boys
<p>Marketing Chorley to the World</p> <p>The Economic Regeneration Partnership have recognised a need to market Chorley to inward investors, to attract them to relocating their businesses to Chorley. The project aims to produce an inward investment pack for investors interested in relocating, or setting up new businesses in Chorley.</p> <p>Chorley Partnership Contribution: £20K (Total value of project = £70K)</p>	<ul style="list-style-type: none"> • Increase in inward investment companies • Increase in visitors to the town centre • Jobs created • Private sector investment achieved 	<ul style="list-style-type: none"> • Inward investment • Brochure produced • Visits to town centre increased from 35,947 in 2007 to 37,872 in 2008 • 1286 jobs were created/preserved in 2006/07 and 1340 jobs in 2007/08 • £40k private sector investment in Arc of Commercial Opportunity 	<ul style="list-style-type: none"> • Business start-up enquiries up 69% between 1st qtr 07/08 and 1st qtr 08/09 • 170 residents placed in jobs due to Employment Charter • Median Work place earnings have risen to 2.4% above the Lancashire average from 0.9% below in 2005

<p>Developing a Chorley Community Network</p> <p>The Stronger and More Involved Communities theme group have begun a project aimed at developing a network for the voluntary, community and faith (VCF) sectors in Chorley. This involves producing a database of VCF organisations to promote volunteering opportunities in Chorley and strengthen the capacity of the sector.</p> <p>Contribution from the Chorley Partnership: £10K</p>	<ul style="list-style-type: none"> Establishment of VCF network covering Chorley Borough Raising the profile of the VCF sector Greater involvement in volunteering and VCF activities across the Borough 	<ul style="list-style-type: none"> 145 groups joined network Website developed and due to go live in January 2009 	<ul style="list-style-type: none"> New volunteer opportunities with previously non-engaged groups now being registered with the Volunteer Centre New groups being invited to the Quarterly Volunteer Workers Forum
<p>First Steps Project</p> <p>Working with local communities and partners, small scale environmental improvement projects will be identified, such as areas that need cosmetic improvements such as planting, bench installation, improving exterior of community buildings etc. displays for Britain in Bloom. The selected projects will be delivered by the community groups themselves as well as staff from Groundwork and the Council's Neighbourhood Directorate.</p>	<ul style="list-style-type: none"> 75 people involved in selecting sites for improvements 3 sketch designs prepared 3 small scale site improvements 20 volunteers involved in the projects Applications for additional funding for sites. 	<ul style="list-style-type: none"> 2 small scale site improvements made: <ul style="list-style-type: none"> Laburnham Grove project delivered in July Clayton Brook Village to be completed shortly sketch designs produced for sites Additional funding secured from LCC small sites fund to enhance Clayton Brook Scheme 	

DRAFT



OVERVIEW AND SCRUTINY INQUIRY PROJECT OUTLINE

Review Topic: Chorley Partnership	Investigation by: Chorley Partnership Scrutiny Task Group
	Type: Scrutiny inquiry

Objectives: 1 To ensure the wider engagement of the Council, local councillors and local people in the work of the LSP and its thematic groups. 2 To maximise the capacity of the LSP through the projects it delivers. 3. To investigate how the LSP will tackle one of the issues for the Borough, the high rate of alcohol harm related hospital admission rates.	Desired Outcome: 1. Wider knowledge and understanding of the concept and knowledge of Chorley Partnership by both councillors and the public; including knowing how to access information about the work of Chorley partnership. 2. To understand and perhaps improve the process of project selection and monitoring by the LSP. 3. To understand how the LSP can contribute to tackling the issue of high rates of alcohol harm in Chorley.
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Terms of Reference:

In investigating aspects of Chorley Partnership, the task group will consider the following:

- How Members can improve their knowledge of the role of Chorley Partnership the work it carries out and how they and the public can access that information.
- In order to look at maximising capacity, consider funding sources for the LSP and the relationship of Lancashire Locals with Chorley Partnership
- The current project selection and monitoring processes and assessing the “value added” by projects
- In looking at the key issues of alcohol related harm, interview key stakeholders in order to understand the extent of the problem and their plans for tackling the issue

Key Issues:	Risks: <ul style="list-style-type: none"> • The LSP is a large and complex body. Keeping the review to the three objectives is still a large task and may extend beyond the end of the Council year. • Many LSP partners (particularly from the private and
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	voluntary sectors) contribute their time and expertise on a goodwill basis. The scrutiny review needs to be constructive in any recommendations in order to continue current good working relationships with all sectors.
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Venue(s):	Timescale: Approx. 5 months Start: October 2008 Finish: March 2009
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Information Requirements and Sources:	
Documents/evidence: Chorley Partnership Constitution and membership Statutory Government guidance on LSPs Chorley Partnership Annual Report IDeA Peer Review of Chorley Partnership Chorley Partnership: Quarterly monitoring information	
Witnesses: Alan Jones, Chair of Chorley Partnership to talk about the LSP and the work of the economic regeneration thematic group A representative of Lancashire Locals to discuss funding and their relationship with Chorley Partnership	
Consultation/Research: IDeA guidance on the effective scrutiny of LSPs Comparison with other LSPs on processes used for project selection	
Site Visits: Possible attendance by representatives of the task group of a meeting of the Partnership Board/Executive	

Officer Support:	Likely Budget Requirements:
Lead Officer: Lesley Ann Fenton, Assistant Chief Executive (Policy and Performance)	Purpose £
Meetings support: Carol Russell/Dianne Scambler	Minimal costs for any site visits
	Total _____

Target Body¹ for Findings/Recommendations	Executive Cabinet
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